

Subject: Job Description – MIDWEIGHT INTERIOR STYLIST

Date: January 2023

Position Description

Midweight Interior Stylist assists & curates all aspects of the delivery of accessories & art for a project. They coordinate and produce styling & art specifications as well as schematic presentations over seen by the project lead to the point of installation and client handover.

Role includes styling and art direction of Kelly Hoppen product photoshoots and social media posts. They are supported by and report to their Senior stylist.

Qualifications:

Industry recognised design qualification or degree desired but non-essential.

Experience in visual merchandising, photoshoot styling or equivalent essential.

Industry Recommended Experience

5+ years post-graduation experience or industry related work experience equivalent.

Knowledge and Industry

- Developed knowledge of the design process and phases; concept, schematic and detail design
- Comprehensive experience across the luxury residential and commercial sector both in the UK and internationally
- Established knowledge of suppliers & supplier locations worldwide, focusing on Accessories & Artworks
- Production experience for photoshoots
 - Knowledge of photographers, shoot agencies, set builders & locations
- Good knowledge of research/resourcing platforms:
 - E.g.- Instagram, Pinterest & blogs for sourcing of new designer makers & artisans.
- Knowledge of Microsoft Office - Excel & PowerPoint are essential
- Experience in building of a specification with costings to meet budget, and an understanding of VAT
- Skilled knowledge of Adobe creative suites - Photoshop, InDesign & Illustrator
- Good knowledge of DWG TrueView – i.e. reading of scale drawings
- A good understanding of scale & proportions of interiors, FF&E, accessories & art
- A good design eye, curation, and aesthetic for visual placement - understanding the end result
- Experience installing projects in the UK and/ internationally

Duties and Responsibilities

- Creative management of Accessory & Art presentations and specifications
- Clear communication of design related information between all members of the project design team and to ensure active project files are kept in good order
- Good communication with suppliers on design related information/instructions
- To build on-going relationships with suppliers as a representative of Kelly Hoppen Interiors
- Ability to resolve problems and suggest solutions to any complications that may arise
- Management and delivery of styling for a project from concept to completion.
- To understand the importance of and work within project budgets
- Continued sourcing for new suppliers and materials for active projects, and for the studio
- To keep abreast of design trends and the overall design direction of the studio
- Travel internationally as a supporting member and representative of the Kelly Hoppen Team
- Assist with the preparation for and execution of project installations in the UK and internationally
- To be client facing on photoshoots & installations.
- Assist with the archiving of older projects and general organisation of the studio
- Excellent time management
 - Balance time efficiently over multiple projects to meet tight deadlines is imperative

Cultural Competencies:

- To be able to take instruction and work under the guidance of project leads/client brief
- To be able to work well in a team as well as independently
- To provide support to those in the design team
- To be able to apply learnt skills quickly and effectively
- To take initiative and be solution focused
- Motivated, proactive, enthusiastic, and committed
- To be able to manage their time efficiently
- Positive attitude and strong work ethic
- Punctual, on time to work and professional commitments
- Organised and efficient
- Excellent communication skills, verbal and written
- Honesty and integrity
- Commitment to company protocols
- To be a presentable representative of Kelly Hoppen Interiors
- Respectful of others and the working environment
- Fluent spoken and written English

Additional Requirements:

- The right to remain and work in the UK and supporting documents